Introduction
The AOC (Avis d’Ouverture de Chantier / Notice Start of Works) document Summary report allows you to search for documents previously entered into the system.

To complete a search, use the fields to narrow down the criteria for the desired document, and then click the ‘Retrieve’ button. To clear all the fields and start again click the ‘Reset’ button.

Document Number: This is the EDH document number and if you know it, complete this field and if the document exists one row will be found.

AOC Number: If you know the AOC number, insert it into this field. This may return more than one document if the document has been replaced.

Responsible Division: Insert the name of the Division which is responsible for the execution of the works (e.g. ‘ST’)

Works Supervisor: Insert the name of the document’s Work Supervisor or use the link to search for them.

Requesting Division: Insert the name of the Division which is requesting the works (e.g. ‘ST’)

Requestor Project leader: Insert the name of the Requestor project leader of the works object of the AOC document (s) or use the link to search for them.

Location: Insert the location where the works will take place.

Work Category: Choose the work category, Category 1 or 2 according to TIS-GS/98-10 note.

Work Package and Work Unit: Fill in the values associated with your AOC document.

Now click ‘Retrieve’ and if document(s) match your criteria they will appear below. You can open an AOC document by clicking on the document link.